

# WASHINGTON PARISH COUNCIL



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## Washington Parish Council Personnel Committee Meeting

**MINUTES** of the Personnel Committee Meeting held on Monday 15<sup>th</sup> July 2024 7:00pm at Washington Village Memorial Hall (Doré Room).

**PRESENT:** Cllr P Heeley (co-opted for the meeting), Cllr A Lisher and Cllr J Thomas. Also Ms Z. Savill Clerk to the Council and one member of the public.

**ABSENT:** Cllr S Buddell and Cllr G Lockerbie

**1. To elect a Chairman of the Committee**

The Committee **RESOLVED** to elect Cllr Thomas to Chair the meeting and to defer election of Committee Chairman for the 2024.25 municipal year to the next meeting.

**2. Apologies for absence**

The Committee **RESOLVED** to receive apologies from Cllr Buddell and to note Cllr Lockerbie's absence.

**3. To Approve the Minutes of the last meeting**

The Committee **RESOLVED** to **APPROVE** the [Minutes of Personnel Committee Meeting on 29<sup>th</sup> January 2024](#). To be adopted at the next Full Council meeting.

**4. To record declarations of Personal and or Prejudicial interest from Members that they may have in relation to items on this Agenda as defined under the Localism Act 2011 and the Parish Council Code of Conduct**

None declared.

**5. Public Session**

There were no representations from the public.

**6. Vexatious Communications**

To Consider a Vexatious Communications Policy

The Council's [Complaints Policy and Form](#), and a link to guidance and legislation on the ICO (Information Commissioner's Office) website on dealing with vexatious communications at:

<https://ico.org.uk/for-organisations/foi/freedom-of-information-and-environmental-information-regulations/section-14-dealing-with-vexatious-re> was previously circulated.

Members considered whether to introduce a separate Vexatious Communication Policy, as put forward in a motion by Cllr Buddell at the FC meeting in April 2024 Min Reference: FC/24/4/26 to address an issue of repeated Freedom of Information requests.

Following a discussion, Members agreed that the existing complaints policy and legislation sufficiently addressed vexatious communications.

It was **RESOLVED** to recommend not to introduce a Vexatious Communications Policy or amend the existing Complaints Policy. The recommendation to be ratified at the next Full Council meeting on 5<sup>th</sup> August 2024.

**7. To Agree date of the next meeting**

The Committee **RESOLVED** that a meeting additional to the Clerk's annual appraisal next January would be scheduled if required.

There being no further business to transact, the meeting was closed at 7:14 hours.

Signed.....

Dated... 30 JANUARY 2025